

Affiliated to

Gondwana University, Gadchiroli, MS, India



Chintamani Group of Institutions

**Chintamani College of Commerce,**  
Pombhurna, Dist- Chandrapur, MS

Organising Virtual

**National Conference on**

**Administration of Educational Institute**

Registration Link

<https://forms.gle/2ft3qY8EXo3PrDY77>



**28<sup>th</sup> April 2021**



Submit Full Article/Paper

<https://forms.gle/3MUib66V31WsYUqM6>



Join Telegram Group

<https://t.me/joinchat/QEbStAN00nU0Mjc1>



Paper Presentation

<https://forms.gle/WGLA7QdYXYcdauCH8>



**Non Teaching & Administrative Staff, Principals, Directors,  
Registrars, HoDs, Faculties, Students can participate**



**Dr. P. N. Pabrekar**

Senior Consultant RUSA  
Ex. Prin., Motilal Jhunjhunwala College, Mum



**Dr. Rajesh Jaipurkar**

Pro Vice-Chancellor, Sant Gadge Baba  
Amravati University, Amravati



**Dr. Ishwar Mohurley**

Ex. Registrar, Gondwana University  
Gadchiroli



**Dr. Sanjay Chakane**

Principal, ASC College Indapur, Pune  
Mgt. Council Member, SPPU, Pune



**Dr. Anil Chitade**

Act. Registrar, Gondwana  
University Gadchiroli



**Dr. P. B. Bawankule**

Senate Member, Gondwana  
University Gadchiroli



**Mr. Ashok Bagal**

Jr. Administrative Officer,  
Joint Director Office, Nagpur



**Mr. Mohan Wankar**

Act. Registrar, Sardar Patel  
Mahavidyalaya, Chandrapur



**Mr. Shashank Namewar**

Head Clerk, Sharadrao Pawar Arts  
and Commerce College, Gadchandroli

Resource Persons

## About College



Pombhurna is revenue tahasil and tribal and remote village in Chandrapur district, where economically and socially backward population is found. Till the end of the twentieth century no one institution had been providing higher education in this area. Our patron Late. Shri. Vasant L. Dontulwar a well known educationist and Principal of Shri. Shivaji Mahavidyalaya, Rajura and his friends and colleagues decided to uplift the backward area in educational manner. They come forward and established a society and sown a seed of higher education. A seed sown by father nourished by his son Dr. Vaibhav V. Dontulwar but unfortunately both the pillars left the world. So that in the first decade of the twenty-first century nature handover the responsibility to younger son Er. Swapnil V. Dontulwar and Prof. Vrushali S. Dontulwar along with the other pioneers.

Particularly this area does not have any commerce college so the students have to go far for that. Also the economically backward parents were unable to afford the lodging and boarding of the student at outside area. To fulfill this enormous need of commerce education in this area 'Chintamani Bahuddeshiya Shikshan Mandal, Ballarpur' have been established in 2007 and 'Chintamani College of Commerce, Pombhurna' have been started in 2009 which was primarily affiliated to Rashtasat Tukdoji Maharaj Nagpur University, Nagpur. In 2011 Government of Maharashtra established a new state university under universities act for the jurisdiction of Chandrapur and Gadchiroli districts and separated from R. T. M. Nagpur Uni. Nagapur. This college is presently affiliated to Gondwana University, Gadchiroli. In 2013 Govt. of Maharashtra passed resolution and college started to receive salary grant for commerce faculty under 'Taluka Ekmev Scheme'. Managing committee has special interest in this college and paying precious time and attention for the development.

## Our Patrons



Late Principal Vasant L.  
Dontulwar (Founder)



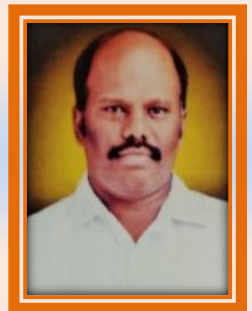
Late Dr. Vaibhav V. Dontulwar  
(Ex. Director)



Prof. Vrushali S. Dontulwar  
Hon. President



Prof. Shubhangi V. Dontulwar  
Hon. Vice-President,



Er. Swapnil V. Dontulwar  
Hon. Secretary,

**And All Hon. Members of 'Governing Body' Chintamani Bahuddeshiya Shikshan Mandal, Ballarpur**

## Organising Committee



Dr. T. F. Gulhane  
Principal & Organiser  
9422836155



Mr. O. A. Sonone  
Asst. Prof. & Organising Sec.  
8698908051



Mr. N. Y. Uparwat  
HoD Comm. & Convener  
9604743872



Dr. P. V. Meshram  
Asst. Prof. & Co-Convener  
9423116333



Dr. S. W. Narnaware  
Dir. Phy. Edu. & Member  
9834874548



Mr. V. S. Budhe  
Librarian & Member  
9975733023



Mr. N. N. Rachalwar  
Admin. Employee & Member  
9404788564

## Advisory Committee

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*Principal, Sardar Patel Mahavidyalaya,  
Chandrapur*

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*Act. Registrar, Gondwana University,  
Gachiroli*

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Mahavidyalaya, Pombhurn, Chandrapur*

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Dr. BAMU Aurangabad*

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*Act. Principal, Karmaveer Mahavidyalaya,  
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### **Dr. Chandrashekhar Kumbhare**

*Principal, Chintamani Mahavidyalaya,  
Ghugus, Dist- Chandrapur*

### **Prof. S. P. Potwar**

*Act. Principal, Arts and Commerce College,  
Gondpipri, Chandrapur*

### **Dr. Sudhir S. Hunge**

*Act. Principal, Chintamani College of  
Science, Pombhurna, Dist- Chandrapur*

## Schedule of Conference

Date- 28<sup>th</sup> April, 2021 Thursday

Time	Session	Particulars
11am to 12am <b>Inaugural Session</b>	<b>Inauguration &amp; Key-Note Address</b>	<p><b>Welcome</b> – <b>Mr. Omprakash Sonone</b> Co-Ordinator IQAC &amp; Convener</p> <p><b>Key-Note Address</b> – <b>Dr. P. N. Pabrekar</b> (Sr. Consultant RUSA) Ex. Principal, Motilal Jhunjhunwala College, Vashi, New Mumbai</p> <p><b>Chairperson</b> – <b>Dr. Anil Chitale</b> Act. Registrar, Gondwana University, Gadchiroli</p> <p><b>Session Secretary</b> - <b>Dr. Purnima V. Meshram</b></p>
12am to 1:30pm <b>First Plenary Session</b>	<b>Role of Principal as a Leader for Ideal Work System in College</b>	<p><b>Topic: Role of Principal as an Administrative Leader</b> <b>Resource Person: 1) Dr. Ishwar Mohurley,</b> Asso. Prof. &amp; Ex. Act. Registrar, Gondwana University, Gadchiroli</p> <p><b>Topic: Work Distribution for NAAC Preparation in Colleges</b> <b>Resource Person: 2) Dr. Sanjay Chakane,</b> Principal, ASC College, Indapur, Pune Management Council Member, SP Pune Uni.</p> <p><b>Topic: Coordination between Teaching and Administrative Staff</b> <b>Chairperson : Dr. Rajesh Jaipurkar,</b> Pro. Vice-Chancellor, S.G.B.A. Uni., Amravati</p> <p><b>Session Secretary</b> - <b>Mr. Nitin Uparwat</b></p>
1:30pm to 3:00pm <b>Second Plenary Session</b>	<b>Flawless Work System for College Administrative Staff</b>	<p><b>Topic: J.D.H.E. related Work System its Problems &amp; Solutions</b> <b>Resource Person: 1) Mr. Ashok Bagal</b> Jr. Administrative Officer, Joint Director Office, Nagpur</p> <p><b>Topic: College Administrative Work System</b> <b>Resource Person: 2) Shashank S. Namewar</b> (Award Winner- Best Admin Employee, Gondwana Uni.) Head Clerk, Sharadrao Pawar Arts and Commerce College, Gadchandur, Dist Chandrapur</p> <p><b>Topic: Implementation of Government GRs in College</b> <b>Chairperson : Mr. Mohan Wankar,</b> (Award Winner- Best Admin Employee, Gondwana Uni.) Act. Registrar, Sardar Patel College, Chanrapur</p> <p><b>Session Secretary</b> - <b>Mr. Nikhil Rachalwar, Sr. Clerk</b></p>
3:00 pm to 3:45 pm <b>Valedictory Session</b>	<b>Valedictory Session</b>	<p><b>Chairperson : Dr. Parmanand Bawankule,</b> Senate Member, Gondwana University, Gadchiroli Ex. Act. Principal, Chintamani Mahavidyalaya, Pombhurna</p> <p><b>Chairperson : Mr. Manish Potnurwar,</b> Lecturer, Shri Shivaji College Rajura, Founder &amp; Joint Secretary, Chintamani Group of Institutions</p>

## Subthemes for conference

- Administration of Universities
  - Administration of Affiliated or Constituent Colleges
  - Administration of Private Colleges
  - Coordination between teaching and non-teaching staff
  - Role of Department Head and Institute Head as Leader
  - Mechanism of Smooth and healthy environment at work place.
  - Effective Organogram of Educational Institute
  - Optimum Utilisation of Human Resource
  - Effective Grievance Redressal System
  - Quality of Work Life at Educational Institute.
  - Challenges of Rural Higher Educational Institutes.
  - Corruption as a Barrier in Institutional Development.
  - Accreditation of Educational Institutes.
  - Educational Institutes as Nation Builders.
  - Students Participation in Management
- Other relevant sub themes regarding to the main theme are also be considered.

## Registration

**For registration fill the form:** <https://forms.gle/2ft3qY8EXo3PrDY77>

**Participation is free** (You can contribute/donate to Chief Minister Relief Fund, Maharashtra online - <https://cmrf.maharashtra.gov.in/CMRFCitizen/DonationOnlineForm.action>)

You can join the conference by using Zoom/Youtube. Details will be provided on telegram group and by email. Joining telegram group is compulsory for further communication

**Telegram link:** <https://t.me/joinchat/QEbStAN00nU0Mjc1>

## Article/Paper Submission Guidelines:

The manuscript should be prepared in the following format:

- Title of the paper, Name, Affiliation/College/Uni./Industry and Email address.
- Name of the author should be in font size of 12 and affiliation in font size 10.
- Title of the paper should be in font size of 14 and should be centrally assigned.
- Abstract of approximately 300 words with 3-5 keywords at the end of the abstract. The final paper word limit is 3000 including abstract.
- Font for **English:** font size of 12, Font Times New Roman, for **Hindi & Marathi:** Font Unicode/Mangal/Google or Krutidev 10.
- Line spacing should be 1.5.
- Paper should be submitted in MS-Word Format.
- All the tables and diagrams should be appropriate in number and to be provided at the end of the paper.
- All reference should follow APA style.

## Submission/Publication of Article/Paper:

- 1) Selected articles/papers will be published as proceeding of conference with ISBN.
- 2) **Fees** for publication of article/paper for Dean, Directors, Principals, Faculties, Registrars, etc. **Rs. 400/-**
- 3) **Fees** for publication of article/paper for Superintendent, Clerks, Attendants, Students, etc. **Rs. 200/-**
- 4) **Payment details: It is compulsory to keep screenshot of payment and upload it while submission.** Payment should be accepted by any mode NEFT/ IMPS/ Net Banking/ UPI/ Bhim/ Paytm/ PhonePe/ Google Pay/other mode. And it will be non refundable.

### Account Details:

**Name** : Principal, Chintamani College of Commerce, Pombhurna  
**Bank** : Indian Bank, Pombhurna  
**A/c. No.** : 6624635940  
**IFSC Code** : IDIB000P071

- 5) **Declaration form should be compulsory for publication. (click on the link for form)**  
(<https://drive.google.com/file/d/1RURX9KV5kIVXCMYCKFjGXkZaGxy1-cs-/view?usp=sharing>)

**Click on the link & Fill the form for submission: Last date of submission is 15<sup>th</sup> April, 2021.**

<https://forms.gle/3MUib66V31WsYUqM6>

**For any help call to Mr. N. Y. Uparwat 9604743872.**

**Note:** Decision of organising committee will be considered final at any stage and subject to Pombhurna Jurisdiction only.

## **Presentation of Paper:**

Authors are requested to prepare paper presentation video for maximum 5 to 7 minutes and upload it on google drive or youtube and share the link by google form – <https://forms.gle/WGLA7QdYXYcdauCH8>  
Selected presentations may be included in live conference or in case of large response it will be included in the form of list of presenters. Last date for application is **23<sup>rd</sup> April, 2021.**

### **Peer Review & Presentation Committee**

**Dr. S. V. Madamshettiwar,**

*Vice-Principal & Coordinator IQAC, Sardar Patel College, Chandrapur*

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*Karmavir Mahavidyalaya, Mul, Dist Chandrapur*

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**Dr. Sanghpal W. Narnaware**

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**Mr. Nitin Y. Uparwat**

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**Mr. Omprakash A. Sonone**

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**Contact email: [conf21@chintamani.edu.in](mailto:conf21@chintamani.edu.in)**

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9423116333 *Co-Convener*      9404788564 *Member*